



AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
FEBRUARY 14, 2017, 6:15 PM
TOWN HALL HERITAGE ROOM

- 1. CALL TO ORDER OF SPECIAL MEETING** (Mayor Fraser)
- 2. INTERVIEWS FOR APPOINTMENTS TO COMMITTEES, COMMISSIONS AND BOARDS** (Town Council) (pgs. 3-6)
- 3. CLOSED MEETING*** (pgs. 9-11)
The purpose of the closed meeting is to discuss applicants for appointments to committees, commissions and boards.
- 4. ADJOURNMENT**

(Regular meeting will convene in Council Chambers)

*Roll Call Votes

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

This page intentionally left blank



STAFF REPORT
INFORMATION ITEM

Item #2

SUBJECT: Interviews for Committees, Commissions and Boards

DATE OF MEETING: February 14, 2017

STAFF CONTACTS: Diana Hays, Town Clerk/Project Manager

SUMMARY and RECOMMENDATIONS:

Attached are the interviews for applicants interested in serving on the Town's committees, commissions and boards.

This page intentionally left blank

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting.*

☒ I understand

Full Name: Uta D. Brown

Home Phone #: 540-338-7445 Cell: _____

Street Address: 37883 E. Main St Purcellville, Va 20132

Mailing Address: same

Email Address: _____

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

☐ Yes ☒ No

If Yes, please explain: _____

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment:*

- ☐ Board of Architectural Review
- ☐ Board of Zoning Appeals
- ☒ Committee on the Environment
- ☐ Purcellville Arts Council
- ☐ Economic Development Advisory Committee
- ☐ Parks and Recreation Advisory Board
- ☐ Planning Commission
- ☐ Town Council (when vacancy occurs)
- ☒ Tree and Beautification Commission

Please check any of these areas of special interest which may apply to you:

- ☒ Environment
- ☐ Public Services
- ☐ Architecture
- ☐ Utilities
- ☐ Transportation
- ☐ Land Use
- ☐ Real Estate
- ☐ Finance
- ☒ Preservation

☐ Other If you chose Other, please explain: _____

Please attach a letter or resume (PDF or Word documents only) describing your interest in being part of the Town's governmental process and how you feel you can contribute. For additional information, please contact: Diana Hays, Town Clerk Email: dhays@purcellvilleva.gov 540-751-2334

Hays, Diana

From: Crooked Run Orchard <crookedrunorchard@gmail.com>
Sent: Sunday, March 27, 2016 5:18 PM
To: Hays, Diana; Fraser, Kwasi
Subject: Re: Town of Purcellville's Tree and Beautification Committee
Attachments: Uta Brown committee form.pdf

Dear Mayor Fraser,

I would like to express my sincere interest to become a member of a re-formed Tree and Beautification and Environment/Sustainability Committee.

As a 27 year 'resident' of Purcellville, I am a very passionate environmentalist and organic farmer of nearly 100 acres, I am also educated in the sciences related to these issues and would like the opportunity to share with other concerned citizens in the town.

I am concerned about the quality of life of the residents of this town and the issues regarding air, soil, and water quality are extremely important to preserving and protecting all of our lives.

It is obvious that we have lost such a large amount of tree canopy throughout this small town, and there needs to be an active advisory committee to review the town codes, and make recommendations about these critical concerns. Another very important key to protecting our environmental quality of life in the future is education and event for residents with practical applications that can be practiced at home, school, and businesses.

I look forward to hearing back from you about when we can get started on making sustainable progress and quality of life improvements in Purcellville.

Uta Brown, Co-Owner
CROOKED RUN ORCHARD
250+ year old, working, historic, pick your own farm
37883 E. Main St., Purcellville, VA 20132

Hays, Diana

From: noreply@civicplus.com
Sent: Wednesday, January 11, 2017 10:15 AM
To: Hays, Diana
Subject: Online Form Submittal: Appointed Committees, Commissions & Boards Application

If you are having problems viewing this HTML email, click to view a [Text version](#).

Appointed Committees, Commissions & Boards Application

The Town Council of Purcellville is accepting applications from citizens who are interested in serving on one of our appointed boards, committees, or commissions. The Town relies heavily on citizens to staff our advisory organizations. Please take time to complete the following information.

The information provided with this application is public information and acknowledge that interviews are generally conducted during a public meeting. *

☒ I understand

Full Name:	James Wiley	Cell:	Work:
Home Phone #:	540-338-7406		
Street Address:	608 Glenmeade Cr		
Mailing Address:	Purcellville, Va 20132		
Email Address:	jow1128@aol.com		

Does the applicant have a financial interest in, or is the applicant related to anyone with a financial interest in, any matter that is either pending before the Committees, Commissions & Boards or is likely to come before the Committees, Commissions & Boards? *

☐ Yes ☒ No

If Yes, please explain:

Please check any of the Boards, Committees or Commissions to which you would like to be considered for appointment: *

<input type="checkbox"/> Board of Architectural Review	<input type="checkbox"/> Parks and Recreation Advisory Board
<input type="checkbox"/> Board of Zoning Appeals	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Committee on the Environment	<input type="checkbox"/> Town Council (when vacancy occurs)
<input checked="" type="checkbox"/> Purcellville Arts Council	<input type="checkbox"/> Tree and Beautification Commission
<input type="checkbox"/> Economic Development Advisory Committee	

Please check any of these areas of special interest which may apply to you:

<input type="checkbox"/> Environment	<input type="checkbox"/> Land Use
<input type="checkbox"/> Public Services	<input type="checkbox"/> Real Estate
<input type="checkbox"/> Architecture	<input type="checkbox"/> Finance
<input type="checkbox"/> Utilities	<input type="checkbox"/> Preservation
<input type="checkbox"/> Transportation	<input type="checkbox"/> Other

If you chose Other, please explain:

Please attach a letter or resume (PDF or Word documents only) describing your interest in being part of the Town's governmental process and how you feel you can contribute.

For additional information, please contact:

Diana Hays, Town Clerk
dhays@purcellvilleva.gov
540-751-2334

Attach Resume	<input type="checkbox"/>
Attach Letter of Interest	<input type="checkbox"/>

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://purcellvilleva.gov/Admin/FormHistory.aspx?SID=229>

This page intentionally left blank



STAFF REPORT
ACTION

Item #3

SUBJECT: Closed Meeting

DATE OF MEETING: February 14, 2017

STAFF CONTACTS: Diana Hays, Town Clerk/Project Manager

SUMMARY and RECOMMENDATIONS:

Attached are the motions and resolution pertaining to the closed meeting.

ATTACHMENT(S):

1. Closed Meeting Motions
2. Resolution 17-02-02

MOTION TO RECESS THE REGULAR MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss and consider prospective candidates for appointment to committees, commissions and boards. The presence of the following individuals will reasonably aid the public body in its consideration of these appointments, and they are therefore requested to attend the closed meeting:

- 1) All Town Council members

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 17-02-02 certifying the closed meeting of February 14, 2017.”

Mayor
Kwasi A. Fraser

Council
Chris Bledsoe
Ryan J. Cool
Kelli Grim
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



Town Manager
Robert W. Lohr, Jr.
Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205
www.purcellvilleva.gov

TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 17-02-02 **PRESENTED: FEBRUARY 14, 2017**
ADOPTED: _____

A RESOLUTION: CERTIFYING THE CLOSED MEETING ON
FEBRUARY 14, 2017

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____, 2017.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk

This page intentionally left blank